AUSTRALIAN COUNCIL FOR EDUCATION LEADERS

(A COMPANY LIMITED BY GUARANTEE)

ABN 75 132 672 416

FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE, 2011

MACBRIDE HINTON & CO
Chartered Accountants
Level 3 73 Union Street
PYRMONT NSW 2009
Telephone (02) 9552 4000
Facsimile (02) 9552 1000

DIRECTORS' REPORT

The Directors present their report on the accounts of the Company for the year ended 30th June, 2011.

On 23 May 2011 the Company changed its name from Australian Council for Education Leaders Limited to Australian Council for Education Leaders.

The Company was incorporated as a Company Limited by Guarantee on 11th August 2008 and took over the affairs of the Incorporated Association Australian Council for Education Leaders Inc.

1.DIRECTORS

The names of the directors in office at any time during or since the end of the year are:

Jim Watterston
Neville Highett
Helen Starr
Graham Chadwick
John Ewington
Tim Grace
Jenny Hill

Marian Parkinson Anne Tonkin Noel West Chris Presland Felicity Mandile David Lin Kevin Richardson

2.PRINCIPAL ACTIVITIES

The principal continuing activity of the Company is to provide professional development activities and resources for education leaders.

3.SIGNIFICANT CHANGES IN THE STATE OF AFFAIRS

There have been no significant changes in the Company's state of affairs since the end of the previous year.

4.MATTERS SUBSEQUENT TO THE END OF THE FINANCIAL YEAR

At the date of this report, the Directors are not aware of any matters or circumstances that have arisen since the end of the financial year that have significantly affected or may significantly affect:

- (a) the Company's operations;
- (b) the results of those operations; or
- (c) the Company's state of affairs,

in financial years subsequent to 30th June, 2011.

DIRECTORS' REPORT - Continued

5. LIKELY DEVELOPMENTS AND EXPECTED RESULTS IN OPERATIONS

The Company continues to maintain a strong financial position.

6. INFORMATION ON DIRECTORS

		Number of Meetings Attended	Number of Meetings <u>Possible</u>
J. Watterston	President. Independent Director	6	7
N. Highett	Past President. Independent Director	7	7
H. Starr	Qld Branch Director	7	7
G. Chadwick	NT Branch Director	6	7
J. Ewington	Tas Branch Director	5	7
Tim Grace	ACT Branch Director	5	7
J. Hill	Retired - WA Branch Director	3	3
M. Parkinson	SA Branch Director	5	7
A. Tonkin	Vic Branch Director	6	7
N. West	NSW Branch Director	6	7
C. Presland	Member Appointed Director	7	7
F. Mandile	Retired - Member Appointed Director	3	3
D. Lin	WA Branch Director	4	4
K. Richardson	Co-opted Director	6	7

7. DIRECTORS MEETINGS

During the year 7 Directors' meetings were held.

DIRECTORS' REPORT - Continued

8.INDEMNIFYING OFFICER OR AUDITOR

The Company has not during the financial year, in respect of any person who is or has been an officer or auditor of the Company or a related body corporate:

- indemnified or made any relevant agreement for indemnifying against a liability incurred as an officer, including costs and expenses in successfully defending legal proceedings; or
- paid or agreed to pay a premium in respect of a contract insuring against liability incurred as an officer for the costs or expenses to defend legal proceedings;

9.DIRECTORS' BENEFITS

Since the end of the previous financial year, no Director of the Company has received or become entitled to receive a benefit (other than a benefit included in the aggregate amount of emoluments received or due and receivable by Directors shown in the notes to the Accounts, or the fixed salary of a full-time employee of the Company) by reason of a contract made by the Company or a related Corporation with a Director or with a firm of which a Director is a member, or with a Company in which a Director has a substantial financial interest.

10.AUDITORS INDEPENDENCE DECLARATION

The Auditors Independence Declaration for the year ended 30 June 2011 has been received and is included in this report.

Signed on 28th October, 2011 in accordance with a resolution of the Directors:-

Jim Wattergton

Director

AUDITOR'S INDEPENDENCE DECLARATION
UNDER SECTION 307COF THE CORPORATIONS ACT 2001
TO THE DIRECTORS OF AUSTRALIAN COUNCIL FOR EDUCATION LEADERS

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2011 there have been:

- 1. No contraventions of the auditor independence requirements as set out in the corporations Act 2001 in relation to the audit; and
- 2. No contraventions of any applicable code of professional conduct in relation to the audit.

MacBride Hinton & Co Chartered Accountants

K J Dive Partner

Level 3 73 Union Street PYRMONT NSW 2009

Dated 28th October 2011

STATEMENT OF CHANGES IN MEMBERS' FUNDS

FOR THE YEAR ENDED 30TH JUNE 2011	2011	2010
OPERATING PROFIT/(LOSS)	(115,912)	67,693
Retained Profits at the Beginning of the Financial Year	435,340	367,647
RETAINED PROFITS AT THE END OF THE FINANCIAL YEAR	<u>\$319,428</u>	<u>\$435,340</u>

(A COMPANY LIMITED BY GUARANTEE)

BALANCE	SHEET

AS AT 30TH JUNE, 2011

	<u>Notes</u>	<u>2011</u>	2010
CURRENT ASSETS			
Cash		504,691	593,321
Receivables	3	255,421	120,918
Inventories	4	83,881	137,638
Other		11,970 	11,970
Total Current Assets		855,963 	863,847
NON-CURRENT ASSETS			
Property, Plant and Equipment	5	11,303	18,465
Total Non-Current Assets		11,303	18,465
TOTAL ASSETS		867,266	882,312
CURRENT LIABILITIES			
Creditors and Borrowings	6	462,330	377,762
ICSEI Account	7	63,688	69,210
Other	8	21,820	-
Total Current Liabilities		547,838	446,972
NET ASSETS		\$ 319,428	\$435,340
MEMBERS' FUNDS			
Retained Profits		\$ 319,428	\$435,340

PROFIT AND LOSS STATEMENT		
FOR THE YEAR ENDED 30TH JUNE, 2011		
	<u>2011</u>	2010
INCOME		
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Bookshop	348,834	423,864
Copyright	7,046	4,290
Interest Received	10	1,366
Membership	839,414	753,641
National Conference Profit	60,480	76,322
Professional Development	819,342	890,544
Publications & Research	35,651	13,329
Subscriptions CCEAM	-	12,728
Sponsorship	39,942	98,327
Branch Support	39,369	42,329
TOTAL INCOME	2,190,088	2,316,740
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EXPENDITURE		
Administration	642,389	455,285
Advocacy and Awards	28,818	13,495
Bookshop Expenses	329,270	289,138
Branch Support	58,163	79,564
Depreciation	8,516	6,239
Governance	108,694	141,187
Membership Expenses	118,131	153,740
Professional Development	712,716	851,061
Publications	196,011	207,703
Website	103,292	43,635
	2.206.000	
	2,306,000	2,349,047
OPERATING PROFIT/(LOSS)	(115,912)	67,693
Retained Profits at the		
Beginning of the Financial Year	435,340	367,647
RETAINED PROFITS AT THE		
END OF THE FINANCIAL YEAR	\$ 319,428	\$ 435,340

#### STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30TH JUNE, 2011

	2011	2010
Cash Flows from Operating Activities		
Receipts from Members and Customers Payments to Suppliers and Employees	(1,940,368)	2,273,378 (2,294,863)
Interest Received	(85,846) 10	(21,485) 1,366
Net Cash Inflow/(Outflow) Operating Activities	(85,836)	(20,119)
Cash Flows from Investing Activities		
Payments for Property, Plant and Equipment	( 2,794)	(12,763)
Net Cash Inflow/(Outflow) Investing Activities	( 2,794)	(12,763)
Net Increase/(Decrease) in Cash Held	(88,630)	(32,882)
Cash at the Beginning of the Financial Year	593,321	626,203
Cash at the End of the Financial Year	\$ 504,691	\$ 593,321

### NOTES TO AND FORMING PART OF THE ACCOUNTS 30TH JUNE, 2011

#### NOTE 1. STATEMENT OF ACCOUNTING POLICIES

The financial statements are a general purpose financial report that have been prepared in accordance with applicable Accounting Standards and other mandatory professional reporting requirements and the Corporations Law. The financial statements have also been prepared on the basis of historical costs and do not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the material accounting policies adopted by the Company in the preparation of the financial statements.

#### (a) Income Tax

The Company has been granted an exemption from income tax.

#### (b) Inventories

All inventories, being goods for resale, are valued at the lower of cost and net realisable value. Cost is calculated on invoice price based on a first in-first out basis.

#### (c) <u>Depreciation</u>

The depreciable amount of all fixed assets are depreciated over their useful lives commencing from the time the asset is held ready for use.

Assets have been depreciated using the prime cost method.

The depreciation rates used for each class of depreciable assets are:

Class of Non-Current Asset

Plant and Equipment

10% - 40%

#### (d) Employee Entitlements

Provision is made for the Company's liability for employee entitlements arising from services rendered by employees to balance date. Employee entitlements expected to be settled within one year together with entitlements arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at their nominal amount. Other employee entitlements payable later that one year have been measured at the present value of the estimated future cash outflows to be made for those entitlements.

#### (e) Superannuation Fund

Contributions are charged as expenses when incurred. Contributions are made to an industry superannuation plan in accordance with employees' entitlements under their awards.

NOTES TO AND FORMING PART OF THE ACCOUNTS 30TH JUNE, 2011

#### NOTE 1. STATEMENT OF ACCOUNTING POLICIES - Continued

#### (f) Cash

For purposes of the Statement of Cash Flows, cash includes cash at bank and cash on hand, net of any outstanding bank overdrafts.

#### (g) Property, Plant and Equipment

Property, plant and equipment are brought to account at cost or at independent valuation, less, where applicable, any accumulated depreciation. The carrying amount of property, plant and equipment is reviewed annually by Directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to their present values in determining recoverable amounts.

The gain or loss on disposal of all fixed assets, including revalued assets, is determined as the difference between the carrying amount of the assets at the time of disposal and the proceeds of disposal, and is included in operating profit before income tax of the Company in the year of disposal. Any realised revaluation increment relating to the disposed asset which is included in the asset revaluation reserve is transferred to the asset realisation reserve.

NOTE 2. OPERATING PROFIT	2011	2010
Operating Profit before income tax is arrived after crediting and charging the following specific items:		
Credits		
Interest Income	\$ 10	\$ 1,366
<u>Charges</u>		
Depreciation - Plant and Equipment	\$ 8,516	\$ 6,239
NOTE 3. CURRENT ASSETS - RECEIVABLES		
Trade Debtors	\$ 255,421	\$ 120,918
		<del></del>
NOTE 4. CURRENT ASSETS - INVENTORIES		
Finished Goods - At Cost	\$ 83,881 	\$ 137,638

NOTES TO AND FORMING PART OF THE ACCOUNTS 30TH JUNE 2011	<u>2011</u>	2010
NOTE 5. NON-CURRENT ASSETS PLANT AND EQUIPMENT		
Plant and Equipment		
Plant and Equipment - At Cost Less: Accumulated Depreciation	25,302 (13,998)	31,966 (13,500)
Total Plant and Equipment	\$11,304	\$18,466
NOTE 6. CURRENT LIABILITIES - CREDITORS AND BORROWINGS  Trade and other Creditors	\$462,330 ———	\$377,762 ———
NOTE 7. ICSEI FUNDS		
ICSEI Account	\$63,688	<u>\$69,210</u>
NOTE 8. OTHER CURRENT LIABILITIES		
Employee Entitlements Annual Leave & LSL	\$ 21,820	\$ -
NOTE 9. DIRECTORS' REMUNERATION		
Full Time Directors Other Directors	\$ NIL	NIL \$ NIL

#### NOTE 10. COMPANY LIMITED BY GUARANTEE

Australian Council for Education Leaders is a Public Company limited by guarantee with the liability of members limited to the amount (\$1.00) set out in the Company's Constitution 4.2(3).

#### NOTE 11. SEGMENT INFORMATION

The Company operates nationally and is the major professional association for educational leaders. The major geographical area in which it operates is Australia.

DIRECTORS' DECLARATION 30TH JUNE, 2011

The Directors of Australian Council for Education Leaders declare that:-

- 1. The financial statements and notes, are in accordance with the Corporations Act 2001:
  - (a) comply with Accounting Standards and the Corporations Regulations 2001: and
  - (b) give a true and fair view of the financial position as at 30th June, 2011 and performance for the year ended on that date of the Company:
- 2. In the Directors' opinion there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable;

This declaration is made in accordance with a resolution of the Board of Directors.

Jim Watterston Director.

Helen Starr

..., Director.

28th October, 2011

Dated

INDEPENDENT AUDIT REPORT 30TH JUNE, 2011

#### Report of the financial report

We have audited the accompanying financial report of Australian Council for Education Leaders which comprises the Balance Sheet as at 30 June 2011, Profit and Loss Statement, Statement of Changes in Members Funds and Statement of Cash Flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the Directors' Declaration of the company.

#### Directors' responsibility for the financial report

The Directors of the company are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards - Reduced Disclosure Requirements (including the Australian Accounting Interpretations) and the Corporations Act 2001, and for such internal control as the Director's determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

#### Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the Auditor's judgement, including the assessment of the risks of material misstatements of the financial report, whether due to fraud or error. In making those risk assessments, the Auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluation of the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Independence

In conducting our audit, we have complied with the independence requirements of the Corporations Act 2001. We confirm that the independence declaration required by the Corporations Act 2001, provided to the Directors on the 28th October 2011, would be in the same terms if provided to the Directors as the date of this Auditors report.

#### Auditor's opinion

In our opinion:

The financial report of Australian Council for Education Leaders is in accordance with the Corporations Act 2001, including

- i. Giving a true and fair view of the company's financial position as at 30th June 2011 and of its performance for the year ended on that date; and
- ii. Complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and Corporations Regulations 2001.

MacBride Hinton & Co Chartered Accountants

K.J. Dive F.C.A

Registered Company Auditor

Level 3, 73 Union Street Pyrmont N.S.W 2009

Dated: 28th October 2011

Liability limited by a Scheme, approved under Professional Standards Legislation